



**Publishing options:  
CRUI institution associated  
corresponding authors**



## Key information

### 1. How do we determine eligibility of the article for the CRUI agreement?

- The acceptance date of the article should be on or after the start date of the agreement
- The corresponding author must be affiliated with a participating institution in the agreement
- The article must be from a participating journal
- The article must be associated with the eligible article type

### 2. What is the definition of the corresponding author for the purpose of the agreement?

- Corresponding author is the author who submits the article to Elsevier and stays in contact with Elsevier in the end-to-end journey
- This is the author who makes the publishing choice on behalf of the author group
- Every article has one corresponding author

## Key information

### 3. Role of the institutional Librarian/Admin in the Elsevier OA Platform (EOAP)

- By the time the article is in your EOAP, we have published the first version of the article in ScienceDirect (within 48 hours of acceptance)
- You therefore do not approve the publication of the article; you validate whether the corresponding author can make use of the APC funding under the agreement

# Retrospective campaign for eligible articles pre-implementation

Retrospective activity category	Next Steps	Actions (after implementation of the agreement for authors)
Gold OA in Hybrid journals	<ul style="list-style-type: none"> <li>• <b>Elsevier:</b> Will share the list of articles with CRUI in an excel spreadsheet.</li> <li>• <b>CRUI:</b> Provide confirmation whether the article is eligible for the agreement. Inform institutions about the process and timelines.</li> <li>• <b>Elsevier:</b> Upon manual approval from CRUI, Elsevier will credit the invoice and refund if necessary. The request will then appear in EOAP for validation.</li> <li>• <b>Institution:</b> Provide approval in EOAP by validating the APC request. Upon approval, the amount will be drawn from the prepaid amount</li> </ul>	STMJ implementation team will work with Researcher Support to arrange the credits, refunds and reopening the journeys once we have a confirmation from the institutions.
Gold OA in fully gold	<ul style="list-style-type: none"> <li>• <b>Elsevier:</b> Will share the list of articles with CRUI in an excel spreadsheet.</li> <li>• <b>CRUI:</b> Provide confirmation whether the article is eligible for the agreement. Inform institutions about the process and timelines.</li> <li>• <b>Elsevier:</b> Upon manual approval from CRUI, Elsevier will credit the invoice and refund if necessary. The request will then appear in EOAP for validation.</li> <li>• <b>Institution:</b> Provide approval in EOAP by validating the APC request. Upon approval, the amount will be drawn from the prepaid amount</li> </ul>	STMJ implementation team will work with RS to arrange the credits, refunds and reopening the journeys once we have a confirmation from the institutions.
Subscription in Hybrid journals	<ul style="list-style-type: none"> <li>• <b>Elsevier:</b> Will share the list of articles that have been published in subscription on eligible journals, with CRUI in an excel spreadsheet</li> <li>• <b>CRUI:</b> Contact institutions and provide a heads up about the below process</li> <li>• <b>Elsevier:</b> Will contact the institutions copying CRUI providing the email template, and list of the activation links along with the corresponding author's names.</li> <li>• <b>Institutions:</b> Contact the authors, using the template provided (Insert the relevant author's name and the activation links from the file) and follow up in case of no response</li> <li>• <b>Institutions:</b> Check the EOAP/Reports to view whether the author has opted for OA</li> </ul>	STMJ implementation will share the reports and details needed by the institutions to contact the authors.

# Publishing options after acceptance

Corresponding author receives an email post acceptance with a unique link to complete the author journey and choose publishing options

Author clicks on Complete the Rights and Access information form

Thank you for your article publication using a [deterministic generation model](#)

Corresponding author	<a href="#">Dr. [Name]</a>
E-mail address	<a href="#">[Email]</a>
Journal	International Journal of Pharmaceutics
Article number	121624
Our reference	IJP_121624
PII	S0378-5173(22)00179-X

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Author

2

Co-Author

3

Research  
Funders

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Publishing  
Options

5

Review Order

6

Confirmation

**Corresponding author  
selects his/her  
affiliation details which  
we use to identify the  
authors and match  
them to the CRUI  
agreement**

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Article number  
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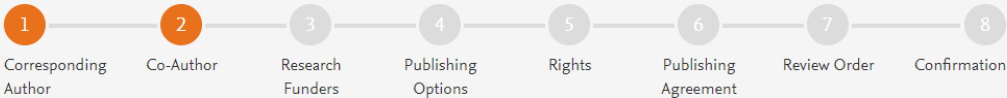
Milano, IT

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affiliation details



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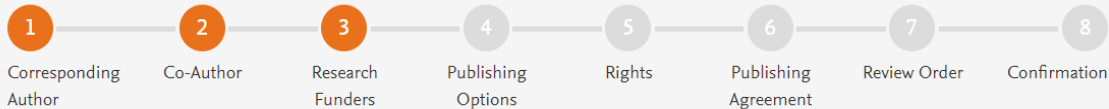
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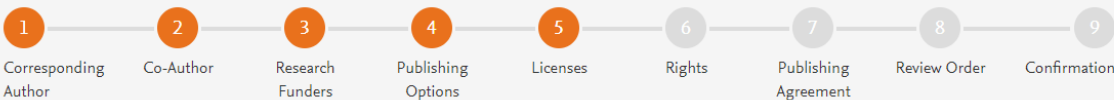
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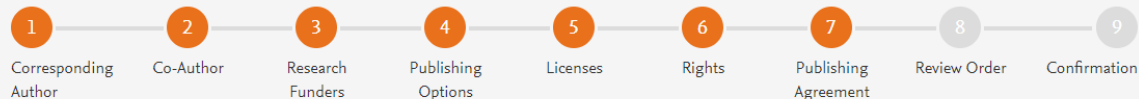
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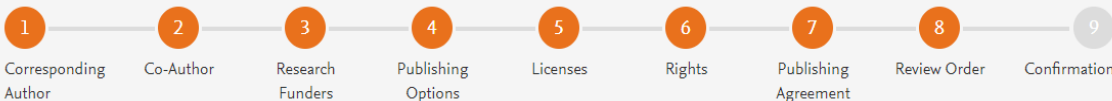
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- If the Librarian/admin approves the request, the author will receive the full APC coverage
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Support email address: [oasupport@elsevier.com](mailto:oasupport@elsevier.com)

Subject: [Open Access]: Requesting OA retrospectively

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[DOI number]

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